

2024 Innovate4Cities Conference **Code of Conduct**

Purpose

The Innovate4Cities 2024 Conference (I4C24) is committed to providing a welcoming and inclusive environment for all participants, regardless of gender, gender identity and expression, sexual orientation, disability, physical appearance, body size, race, age, religion, or any other characteristic.

Applicability

This Code of Conduct applies to all participants, including attendees, speakers, and organizers, both in physical and virtual event spaces. All participants are expected to adhere to these guidelines at all times.

Expected conduct

- Treat everyone with respect and courtesy during all sessions and interactions.
- Be inclusive, tolerant, and considerate in all discussions and activities.
- Raise your hand to contribute and wait to be invited to share. Be punctual and respectful of differing viewpoints.
- Arrive on time as we aim to start and finish all sessions at their scheduled times. If a session runs over, please be patient and understanding.

Prohibited actions

Harassment or discrimination in any form is strictly prohibited. This includes, but is not limited to:

- Language or actions that are demeaning, derogatory, or discriminatory.
- Deliberate intimidation, stalking, following, or sustained disruption of sessions..
- Inappropriate physical contact and unwelcome sexual attention.
- Offensive language or irrelevant comments in online chats will also not be tolerated.

Complaint process

If you experience or witness harassment or any other prohibited actions, we kindly ask you to report it immediately to a member of the Innovate4Cities Conference organizing committee. Reports can be made in person or via email to innovate4cities@gcomprojectsupport.org

Taking action

The member of the Innovate4Cities Conference organizing committee who receives any reports will take appropriate action in response, which may include warnings or expulsion from the event. Participants asked to stop any harassing conduct are expected to comply immediately.

Prohibition of retaliation

Retaliation against anyone who reports harassment or supports a complaint is prohibited. The Innovate4Cities Conference organizing committee will take any appropriate action needed to prevent and respond to retaliation